
RESUME

ELEANOR SOUTHERS
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EDUCATION

San Francisco State University
Bachelor of Art,
Master's Program

University of La Verne, College of Law
San Fernando Campus
Juris Doctor

American Montessori Training Center, Los Angeles
Teaching Credential

EMPLOYMENT

Legally Related

2008 – Present

Professional Legal Coaching

Since moving to Santa Cruz in 2007, Ms. Southers has directed her attention to volunteer work and coaching attorneys and legal staff on ways to grow, change or increase their effectiveness. She has lectured and written extensively in this area for the past 10 years.

1987 – 2007

Law Offices of Eleanor Southers

Personal Injury, Worker's Compensation, Immigration

A full service law firm handling all aspects of cases from the claim stage through trial and appeals, as well as administrative appearances. Case load has been between 125-155 cases. Serviced over 2,500 clients. Heavy client contact as well as supervising 3 inside and 2 outside employees. Jury, Court and Appellate experience including a 1.34M verdict in Superior Court.

Related work includes work with CA dept of Labor on Immigration matters, Pro Bono and paid work has included mediations/arbitrations for FEHA, CA Appellate Court, LA Superior Court and the Judicial Settlement Officer Program.

1994 - Present

Mediation Office of Eleanor Southers

Extensive training and experience in Mediations.

Particular emphasis on Employment/Labor Relations and Business. Worked with PIHRA (Professionals in Human Resources) as an officer and lecturer. Has mediated over 300 matters at all levels of dispute resolution from claims through Appellate proceedings. On the mediation panel for CA. Superior Court, Probate Panel, Judicial Officers Settlement Program, and 2nd Appellate District Mediation Panel.

1982 – 1987

Law Offices of Gary Eisenberg
Law Clerk and Attorney
Personal Injury. Litigation

1980 – 1982

Law Offices of Brown and Kivo
Law Clerk
Personal Injury, Construction, Real Estate
Business, Labor Law

1979 – 1980

Law Offices of Donald Kottler
Law Clerk: Personal Injury and Worker's Compensation

Non Legal

1970 – 1978

Glendale/Burbank Montessori School
Montessori Teacher and Principal

VOLUNTEER, COMMUNITY AND PROFESSIONAL INTERESTS:

- Judge Pro Tem- Los Angeles Small Claims Courts/Santa Cruz and Monterey Panel.
- Arbitrator-Los Angeles County Bar Association fee program
- Mediator-Los Angeles Superior Courts
- Arbitrator-Los Angeles Superior Courts
- Settlement Officer-Los Angeles Superior Courts JSOP Program
- Mediator-Appellate Court Panel, Los Angeles(2nd Appellate District)
- Mediator-Probate Panel, Los Angeles Superior Courts
- Past Program Chairman, Pacific Palisades Rotary Club
- Vice Chair, Pacific Palisades Rotary Club
- Speaker, various Rotary, Lions and other civic organizations
- Chairman of Mentor Program, Women's Referral Service
- Board of Directors, Halcyon Center for Child Studies.
- Outreach Chairman, Fulfillment Fund for Network/LA
- Los Angeles Public Library Literacy Tutor
- Member of Women's Club, UCSC
- CASA Volunteer (Court Appointed Special Advocate in the Dependency System for Santa Cruz County)

PROFESSIONAL MEMBERSHIP:

- California State Bar-Board of Directors(Advisor) Executive committee, Solo and Small Firm Section
- Consumer Attorneys of California
- Consumer Attorneys of Los Angeles
- California Applicant's Attorneys Association
- Southern California Mediation Association
- Culver-Marina Bar Association- Trustee,2003 and Lawyer to Lawyer Networking Chairman.
- LA County Bar –DRS Associates, Program Committee
- Beverly Hills Bar Association –Past Co-Chair Networking Committee and member of the Board for the Employment Section.
- Santa Cruz County Bar Association
- Monterey County Bar Association
- Santa Clara Bar Association
- SCERT, Los Angeles, CA.
- Professionals in Human Resources, District Five, past vice-chairman
- American Immigration Lawyers Association
- *State Bar of California # 100954*
- *United States District Court, Central District*
- *United States Court of Appeals for the Ninth Circuit*

SEMINARS AND SPEAKING ENGAGEMENTS

- LA County Bar MCLE Seminar “Y2K Disputes and ADR: Preparing for the Inevitable”, September, 1999
- LA Times Small Business Strategies Convention Speaker “Y2K Triage”, September, 1999
- PIHRA Conference 2000, Speaker “Mediation and Negotiation Techniques For the HR Professional”
- California State University at Fullerton, Instructor Summer 2001, “Mediation And Negotiation Techniques in the Workplace”
- Speaker, Various Service Organizations, 1990 to Present.
- Speaker, Women In Business “Mediation, Choice of the Future”, 1996
- MCLE Speaker: State Bar Convention, 2001 and 2002, “Worker’s Compensation and Personal Injury ”MCLE State Bar Section Conference, 2003, “How to Handle a Low Impact Case on a Budget”
- MCLE Speaker: State Bar Convention, 2003,2004,2005, “Ethically Handling Liens” and SEI Speaker,2005, “Strategic Planning for Your Practice”
- State Bar 2006 Convention. “Recent changes in Immigration Law Since 9/11 and How it is Impacting your Practice”.
- SEI January, 2008 Speaker: “Alternative Ways of Paying: Credit Cards, Barter and Legal Plans”.
- State Bar 2008 Convention. “How to Run Your Office on a Shoestring”.
- In House Seminars: Marketing and Time Management (2) 2009
- State Bar 2010 Convention. “Time Management for Lawyers who have no time”
- ABA Local Programing, Niche Marketing and Negotiating 2013 and 2014. CA State Bar, Merced, Santa Cruz, Humboldt and Imperial County Bar Association presentations 2012 -2014.

AWARDS:

Irving Gold Foil Appreciation Award – 1988
Women’s Referral Service/ Outstanding Woman of the Year - 1993
Rotary International/ Recognition of Service – 1995
Culver Marina Bar Association/Service Award – 2004
CA State Bar, Solo and Small Firm/Service Award - 2002 -2006

COMPUTER SKILLS:

Skilled in use of the Web for investigation, research, and all aspects of legal and non-legal work, including e-mail.

Knowledgeable in the use of: Legal Solutions, Tritex (Management System), ImmForms(West), Microsoft Office including Word, Excel and Outlook.

Proficient in preparing general correspondence, legal motions, briefs, and related written materials, using a Word format.

PUBLICATIONS:

BOOKS INCLUDE:

The Medical-Legal Survival Guide, A Handbook for the California Chiropractor, Chiro-Legal Publications, 1995, co-authored with Craig Morris, D.C.(used in 2 Chiropractic Colleges in California as a text book)

The California Guide to Opening and Managing a Law Office, CA State Bar Publication, 2008, authored chapter on “What Kind of Law Should I Practice”.

Being a Better Lawyer: A Short Guide to a Long Career, published by the ABA

ARTICLES INCLUDE:

“Mediation: Choice of the Future”

“How to Save Money on Your Automobile Insurance

“How to recover from an unusual Accident”

“What to do if you are in an Accident”

“How to Prepare for Mediation” LA Business Journal, 2000

“Peacemeal Mediation” Daily Journal, 1999

“How to Prepare your client for Mediation” Forum Publication, 2001

“Y2K Litigation, Get Ready for a Change”

Los Angeles Daily Journal, Verdicts and Settlement, Mediator Profile, 12 / 99

Columnist for Big News For the Small Firm “The Oracle”(State Bar Publication)

“What You Need to Know about VAWA” Big News, 2005

“How Immigration Laws since 9/11 are Affecting Your Practice” Big News

“Is There an Elephant in your Law Office” Big News, Convention Edition 2008

Columnist for State Bar Publication “Big News” from 2006 to present.

COPIES OF ARTICLES AVAILABLE UPON REQUEST

REFERENCES UPON REQUEST